

## WELCOME FROM THE ASSISTANT DIRECTOR



Dear New Eagle,

Hi! My name is Cal Majure, and I am the Assistant Director of New Student Programs at FGCU. My office is responsible for Eagle View Orientation as well as Parent and Family Programs. Your registration is the first step towards **Completing the University Experience**, and is designed to help make your total Eagle View Orientation (EVO) experience go more smoothly.

As you may know, the Eagle View Orientation process has several steps. First, you registered to participate in the on-campus EVO session of your choice. EVO is designed specifically to meet the needs of first-year students. Now that you have registered for your on-campus EVO session, your next task will be to carefully review the information that follows and complete this Pre-EVO checklist. By doing so, your EVO experience will be much more enjoyable for you and your family. This information is designed to introduce you to some of the information that will be important to you as a student and to answer some of your most basic questions before you arrive on campus. We hope this will take some of the mystery out of your transition to FGCU, and will give you an idea of what to anticipate when you come to campus for your EVO program.

### **Pre-Orientation Check-list**

#### € What time should I arrive?

Check-in begins at **7:30 a.m. on DAY 1** of EVO. Follow the directional signs to **Parking Garage #1**. The official program will begin when check-in concludes prior to 8:45 am.

#### € Where do I go?

After you park, follow the EVO signs which will direct you to check-in. If you have family members or other guests with disabilities or who have other special needs, you may bring them directly to the front entrance of the check-in location prior to parking in the parking garage.

If your parents are coming with you, please make sure they have made hotel arrangements prior to attending EVO. We have concurrent sessions for both students and their guests.

**\*\*Leave your overnight belongings in your vehicle or in another secure location until housing check-in on the evening of DAY 1.**

Directions to FGCU:

**From the north (via I-75)** Take I-75 South to Exit 128, Alico Rd. Go east (left) on Alico Rd. for half a mile. Go south (right) on Ben Hill Griffin Pkwy for two miles. Turn left at the stoplight at the main FGCU entrance. After entering campus follow the directional signs to orientation parking.

**From the south (via I-75)** Take I-75 North to Exit 123, Corkscrew Road. Go east (right) on Corkscrew Road for half a mile. Turn north (left) on Ben Hill Griffin Pkwy. Go three miles to FGCU entrance. Turn right at the stoplight. After entering campus follow the directional signs to orientation parking.

#### € What time will I leave on DAY 2?

Registration for courses with your Academic Counselor (member of the advising staff) will begin in the afternoon on DAY 2. Once you are finished registering for courses, you have finished orientation and are free to leave depending on how long it takes you to select your courses and register. Typically, all students are registered by 5:00 p.m.

### € What should I bring?

- ☑ Comfortable clothes and Shoes (much of the EVO program includes long walks to fun places all over campus, so we encourage both you and your guests to plan accordingly!)
- ☑ Alarm clock
- ☑ Beach towel and appropriate bathing suit
- ☑ Money for lunches both days
- ☑ Umbrella!!!
- ☑ Sweater / sweatshirt (the rooms get chilly under the air conditioning)
- ☑ Your UIN and PIN numbers (These are on your admissions acceptance letters.
  - UIN is a nine digit number starting with 814, your PIN is a six digit number).
  - Please also bring and forms or other items such as immunizations, transcripts, of FASFAs
- ☑ Know your license plate number (for your permanent semester parking pass).
- ☑ Photo ID (drivers' license or passport, or other official picture ID) is necessary in order to obtain your student ID card at orientation.
- € We will provide bed and bath linens, including a pillow and blanket for your overnight stay. Please do **not** bring anything valuable such as laptops, PDAs, IPODs, etc. Remember it is mandatory that every freshman student spend the night of orientation on campus (regardless if they live close to campus or not). Students are not allowed to leave campus or invite guests during the evening. If they do so, their registration may be prohibited until they re-schedule and attend a new orientation to its completion.

### € What do family members need to do / bring prior to coming to orientation?

- ☑ Bring money for lunch(s)
- ☑ Comfortable clothes and shoes (much of the EVO program includes multiple, long walks to fun places all over campus, so we encourage both you and your student to plan accordingly!)
- ☑ Umbrella!!!
- ☑ Sweater / sweatshirt (the rooms get chilly under the air conditioning)
- ☑ If you will be coming from out of town please ensure that you have made overnight accommodations (We are unable to provide overnight accommodations on campus for family members. For accommodations in the local area please visit the Office of New Student Programs website <http://studentservices.fgcu.edu/NewStudentPrograms>)

☑ Please be aware of our orientation overnight policy: We REQUIRE every freshman student to spend the night on campus during Eagle View Orientation (regardless if they live close to campus or not). Students are not allowed to leave campus or invite guests during the evening. If they do so, their registration may be prohibited until they re-schedule and attend a new orientation.

### € What should students do prior to attending orientation?

Print your Eagle View Orientation parking pass. Did you remember to get your parking pass for Orientation on Gulfline? Print it out and put it on your dashboard when you come so that you do not get a ticket. Please park in the **Parking Garage** on Campus (see attached map or follow the orientation parking signs when you arrive to campus).

### € Submit your immunization forms.

You can fax your immunization records to Student Health Services at (239) 590-7968. This is very important! You cannot register for classes if your immunization records have not been received by Student Health Services. Phone: 239-590-1254.

To see if your records are on file- you may go on-line and follow the directions below. If you do have an Immunization hold and have not submitted your immunization forms then you must do so immediately. If you must bring your records to orientation, deliver them to Student Health Services immediately upon your arrival to campus.

To check to see if your immunization forms are on file:

- ☑ Go to Gulfline <http://gulfline.fgcu.edu>
- ☑ Click "login to Gulfline"
- ☑ Login using your UIN and PIN
- ☑ Click on "Student and Financial Aid"

☑ Click on “Student Records”

☑ Click “View Holds”— if you have an Immunization Hold (IM) then you have not yet submitted your immunization records.

### € Pay your orientation fee.

Your NON-REFUNDABLE orientation fee should have been paid with a credit or debit card when you registered on-line for Eagle View Orientation. If you have not paid your Orientation fee (\$120) prior to attending EVO, you may pay on-line or at the Cashier’s Office on campus.

**Failure to pay your fee will result in a hold prohibiting you from registering for classes.**

To pay online:

☑ Go to: <http://gulfline.fgcu.edu>

☑ Login to Gulfline

☑ User ID: UIN & PIN

☑ Click on Student and Financial Aid

☑ Click on Student Records

☑ Click on Account Detail for Term

☑ Select Correct Term (i.e. summer/fall)

☑ Review your Account

☑ Make a payment via Credit Card by clicking on PAY NOW

☑ If you have problems making a payment online, please contact the Cashier’s Office at: 239-590-1213

### € Indicate if you are expecting college credit.

If you took college courses while in high school (totaling over 12 credit hours), please contact us with your full name, UIN number & how many credits you are expecting so that I can connect you with appropriate advisor on DAY 2!!

### € Adaptive Services (Students/Parents with Disabilities)

FGCU maintains accessibility and compliance per the Americans with Disabilities Act and other federal and state statutes regarding a disability. If you require special accommodations for EVO or need more information, please contact the Office of Adaptive Services. Making arrangements prior to EVO will assist us in providing you with a more enjoyable experience.

**Phone:** (239) 590-7932 **Email:** [adaptive@fgcu.edu](mailto:adaptive@fgcu.edu)

**Website:** <http://studentservices.fgcu.edu/adaptive/>

### € Prepare for Registration.

To prepare for advising, we strongly recommend that each student review the two (2) tutorials on our First Year Advising website: <http://enrollment.fgcu.edu/advising/FreshmanSchedule.htm>

Please read the First Year Advising Contract and the tutorial for information about registering on Gulfline and confirming your schedule. In addition, please review the Advising Contract plus the three (3) tutorials on the Freshmen Schedule page.

### € Make sure you can attend the entire orientation.

Most importantly.....freshman orientations last two full days! If you are unable to attend both days, please contact the orientation office to re-schedule. If you are not present for the entire program, you will be unable to register for classes.

### € Interested in getting a sneak peak of the Orientation Leaders?

You can see their pictures and read their bios on our website:

<http://studentservices.fgcu.edu/Orientation/OL/index.html>

As your EVO date approaches, you will receive an e-mail from your Orientation Leader (OL) with more information about check-in and some additional tips for how to be successful at Eagle View Orientation.

In the meantime, a *tentative* parent/family and student orientation agenda will be made available soon and a map of campus is available via links on Gulfline or on our website

<http://studentservices.fgcu.edu/NewStudentPrograms>.

Your official program agendas will be distributed at check-in during Eagle View Orientation.

Finally, one other important piece of advice is to GET INVOLVED as soon as possible! We have multiple clubs and organizations in addition to Intercollegiate Athletics, intramurals and other leadership opportunities available to you at FGCU. There is something here for everyone! Please visit the Office of Student Involvement website at <http://studentservices.fgcu.edu/StudentInvolvement> for more information.

We look forward to meeting you and your family during your EVO visit. If you have any questions about any of the above information, please visit our website <http://studentservices.fgcu.edu/NewStudentPrograms> or contact the Office of New Student Programs.

**Business Hours:**

Monday through Friday

8 a.m. to 5 p.m.

**Contact Information:**

Phone: (239) 590-7957

Toll Free: (800)-590-3428

Fax: (239) 590-7862

Student Email: [orientation@fgcu.edu](mailto:orientation@fgcu.edu)

Parent Email: [parents@fgcu.edu](mailto:parents@fgcu.edu)

**Office Location:**

229 McTarnaghan Hall

**Mailing Address:**

Office of New Student Programs

Florida Gulf Coast University

229 McTarnaghan Hall

10501 FGCU Boulevard South

Fort Myers, Florida 33965-6565

**Directions and Maps:**

Link titled 'Getting to FGCU Campus'

<http://www.fgcu.edu/Admissions/Prospective/maincampusdirections.html>

Link titled 'Map of Campus'

[http://www.fgcu.edu/info/Map/Campus\\_MainMap.asp](http://www.fgcu.edu/info/Map/Campus_MainMap.asp)